

Smart Policies

Absenteeism and Tardiness
Access to Medical Records
Access to Personnel Files
Accident Reports
Annual Physical Exams
Arbitration and Grievance Procedures
Athletics and Recreation
Automobile Usage
Beepers & Pagers
Bonus Pay
Breastfeeding Policy
Bulletin Boards
Business Casual
Business Ethics
Business Travel Expenses
Call-in Pay
Cellular Phones
Cellular Phone Safety
Child Care
Community Involvement
Confidentiality of Information
Contagious Diseases
Contingent Workers
Criminal History Records
Death in the Family
Death of an Employee
Deductions from Pay Privacy
Department of Defense Recycling Regulations
Developments/Corporate Opportunities
Direct Deposit
Disability Accommodation
Disciplinary Procedures
Discounts
Drug and Alcohol Rehabilitation
Drug-free Workplace Act
Drugs and Alcohol
Drug Screening and Inspection Consent Form
Educational Assistance Programs
EEO/Affirmative Action
Elder Care
Electronic Mail
Emergencies
Employee Cafeteria/Lunchroom
Employee Lockers
Employee Recognition Program
Employee Status/Classification
Employment and Reemployment of Veterans
Employment at Will
Employment Contracts
Employment of Former Employees
Employment of Relatives
English Only
Entertainment Expenses
Ergonomics
Exit Interviews
Extracurricular Activities
Facsimile
Family Leave
Fire Prevention
Fitness for Duty
Flextime
Fraternization
Gambling
Garnishments
Government Investigations
Grievance Procedures and Disciplinary Consequences
Grooming
Harassment
Hazard Communications
Holidays
Hours of Work
Immigration and Employment
Inclement Weather

Indemnification of Employee by Employer
Indemnification of Employer by Employee
Insurance
Internet
Internship
Interviewing and Selection
Intranet
Investigations
Job Posting
Job Sharing
Jury or Witness Duty
Layoffs and Recalls
Leave Banks
Leave of Absence—Educational
Leave of Absence—General
Leave of Absence—Medical/Maternity
Leave of Absence—Uniformed Service
Loans and Pay Advances
Lost and Found
Mail/Mail Handling
Matching Gift Program
Media Relations
Merit Increases
Monitoring Telephone Calls
Moonlighting
Motor Vehicle Safety
Moving Expenses
Off-duty Conduct
On-call Pay
Orientation
Overtime
Parking
Part-Time/Temporary Employees-
Independent Contractors
Pension Plans
Performance Appraisal
Preemployment Physical Examinations
Probationary/Orientation Periods
Promotion from Within
Promotions
Protective Equipment
Purchasing
Recordkeeping
Reference and Information Requests
Requisition and Recruitment
Resignation Policy
Retirement
Return to Work
Safety Programs
Security Rules and Regulations
Severance Pay
Sexual Harassment Training
Sexual Orientation
Shift Pay
Short-term Disability Pay
Smoking
Software
Solicitation
Suggestion Policies
Supervisor Training for Drug Abuse
Telecommuting
Telephone Use
Training Wage
Transfers
Travel Pay
Unemployment Compensation
Vacations
Video Display Terminals (VDTs)
Violation of Drug/Alcohol Policy
Violence
Visitors
Voice Mail
Voluntary vs. Involuntary Terminations
Wage and Salary Administration
Work Rules
Workers' Compensation
Workplace Contraband