

What to Do About Personnel Problems

Table of Contents

About This Service	Facilities	Physical Exams
Accidents	Fair Labor Standards Act (Wage and Hour)	Political Activity
Addresses and Contacts	Fire Drills	Pre-employment Inquiries
Administrative Exemption	First Aid	Prevailing Wages
Advertising	Flexible Benefit/Cafeteria Plans	Privacy
Affirmative Action	Gambling	Probationary Periods
Age Discrimination	Garnishment	Professional Exemption
AIDS and Disease	Government Contractors	Racial Discrimination
Alcohol and Drugs	Grievances	Records
Aliens/Immigration	Group Leaders	References/Reference Checks
Application Forms	Health Care Benefits	Relatives' Employment
Apprenticeship Training	Health Care Insurance	Religious Discrimination
Athletics	Health Information Privacy/HIPAA	Rest Periods
Attendance	Health Insurance Continuation/COBRA	Retirement
Background Checks	Hiring	Right to Know/Hazard Communication
Benefits	Holidays	Safety and Health
Bonus Payments	Homeworkers/Telecommuters	Salaried Employee
Bulletin Boards	Hours of Work	Sales Personnel Exemption
Business/Travel Expenses	Independent Contractors	Security
Callback Pay/Report-in Pay	Job Descriptions	Selection and Testing
Child Care/Daycare	Job Posting	Seniority
Child Labor	Jury Duty/Court Appearance	Severance Pay
Civil Rights	Layoff	Sex Discrimination
Commuting	Leave of Absence (FMLA)	Sexual Harassment
Compensation Administration	Lie Detector Tests	Shift Operation
Complaints and Investigations	Life Insurance	Sick Leave
Consumer Price Index	Living Wage	Smoking
Contingent Workers	Loans	Social Security/Medicare
Counseling Services/EAPs	Long-Term Care	Solicitation
Credit Unions	Maternity and Pregnancy	Statistics
Death in Family	Medical Treatment	Suggestion Systems
Death of Employee	Mileage Allowance	Telephones
Deductions from Pay	Military Service	Termination (with Discharge)
Disabilities (ADA)	Minimum Wage	Time-Keeping
Disability Insurance	Moonlighting	Training
Discipline	Moving Expenses/Relocations	Travel Time
Domestic Partnership	National Origin Discrimination	Tuition Refund
Dress Codes	NLRA	Turnover
Electronic Monitoring	Notices (Posting)	Unemployment Compensation
Emergency Preparedness	Office Parties	Unions
Employee Associations	Orientation	Vacations
Employee Handbooks	OSHA	Vietnam Vets/Veterans
Employment Agencies	Overtime	Violence in the Workplace
Employment Contracts	Part-time Employees	Visas
Employment Practices Liability Insurance	Patent Agreements	Wage and Hour Investigations
Equal Pay/Comparable Worth	Paychecks	Welfare and Pension Reports
Ergonomics	Performance Appraisal	Withholding
ERISA	Personal Leave	Workers' Compensation
Executive Exemption	Personnel Manuals	
Exempt Personnel	Personnel/HR Associations	
Exit Interviews	Personnel/HR Management	