

BLR's Easy Trainer: Business and Leadership Skills

Managing Change



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Goals

- Understand why change is necessary
- Know why employees resist change
- See how you can overcome this resistance
- Find out how you can successfully implement change

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Steps for Successful Change

- Denial
- Resistance
- Consideration

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Working Through Resistance



- Admit your own concern
- Work through your resistance
- Validate employee concerns

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Developing a Plan

- Creating a vision
- Responding to "What's in it for me?"
- Developing an action plan
- Making the case for change

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Communication

- Rumors
- As much detail as possible
- Newsletters, bulletin boards, intranet
- Progress reports

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